

**Governor's Office of Homeland Security
and Emergency Preparedness**
State of Louisiana

JOHN BEL EDWARDS
GOVERNOR



JAMES B. WASKOM
DIRECTOR

DIR-2020-1022-079

October 22, 2020

George A. Robinson
Regional Administrator
FEMA Region VI
800 North Loop 288
Denton, TX 76209-3698

**Re: Updated Louisiana's Other Needs Assistance (ONA) State Administrative Plan
(SAP) for 2021 Fiscal Year**

Dear Mr. Robinson,

Please see the enclosed the Annual State 2021 Administration Plan for the State of Louisiana in accordance with 44 CFR 206.207(K)(3). If you have any questions or require any follow up, please feel free to contact me at (225) 925-7345 or james.waskom@la.gov

Sincerely,

A blue ink signature of James B. Waskom, written in a cursive style.

James B. Waskom
Governor's Authorized Representative (GAR)

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
INDIVIDUALS AND HOUSEHOLDS PROGRAM (IHP) - OTHER NEEDS ASSISTANCE
ADMINISTRATIVE OPTION SELECTION

O.M.B. Control No. 1660-0061
Expires December 31, 2021

Instructions: This form must be completed and submitted to the Federal Emergency Management Agency (FEMA) by November 30 every year.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 1.08 hour per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472-3100, Paperwork Reduction Project (1660-0061).
NOTE: Do not send your completed form to this address.

PRIVACY ACT STATEMENT

AUTHORITY: The Robert T. Stafford Disaster Relief and Emergency Assistance Act as amended, 42 U.S.C. § 5121 -5207 and Reorganization Plan No. 3 of 1978; 4 U.S.C. §§ 2904 and 2906; 4 C.F.R. § 206.2(a)(27); the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (Pub. L. 104-193) and Executive Order 13411. DHS asks for your SSN pursuant to the Debt Collection Improvement Act of 1996, 31 U.S.C. § 3325(d) and § 7701(c) (1).

PRINCIPAL PURPOSE(S): FEMA collects this information to determine eligibility and to administer financial assistance under a Presidentially-declared disaster. FEMA may also review this information internally for quality assurance control purposes and use it to assess FEMA's customer service to disaster assistance applicants.

ROUTINE USE(S): FEMA may share the information collected on this form externally as permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes sharing this information with state, local, tribal and voluntary organizations to enable individuals to receive additional disaster assistance and as necessary and authorized by other routine uses published in DHS/FEMA-008 Disaster Recovery Assistance Files System of Records, 78 Fed. Reg. 25,282 (April 30, 2013), and upon written request, by agreement, or as required by law.

DISCLOSURE: The disclosure of information on this form is voluntary; however, failure to provide the information requested may delay or prevent the individual from receiving disaster assistance.

STATE/INDIAN TRIBAL GOVERNMENT SELECTION AND LINE ITEM MAXIMUM

The State/Indian Tribal Government of LOUISIANA selects the following administrative option for the

administration of the Other Needs Assistance provision of the Individuals and Households Program:

- ☒ **FEMA Option:** FEMA Administers & Processes.
- ☐ **JOINT Option:** State/Indian Tribal Government Administers & FEMA Participates:
- ☐ FEMA Processing System Auto-determination **ON**
- ☐ FEMA Processing System Auto-determination **OFF**
- ☐ **STATE/INDIAN TRIBAL GOVERNMENT Option:** State/Indian Tribal Government Administers & Processes.

The State/Indian Tribal Government approves the following line item amounts to be awarded for ONA:

Transportation Repair:	\$ 550.00
Transportation Replace (Total loss)	\$ 6000.00
Funeral Maximum (Unmet Need):	\$ 8000.00 per person
Child Care Assistance (Maximum)	\$ 1500.00 per person

☐ **The State/Indian Tribal Government approves the additional ONA Personal Property and/or Miscellaneous items.**
Attached is the list of additional items, the justification, and situations for use.

This administrative option is agreed upon by:

STATE/INDIAN TRIBAL GOVERNMENT AUTHORIZING SIGNATURE

FEMA AUTHORIZING SIGNATURE

10/22/2020

Governor/Tribal Chief Executive or Designee

DATE

Regional Administrator or Designee

DATE

DEPARTMENT OF HOMELAND SECURITY

INDIVIDUALS AND HOUSEHOLDS PROGRAM (IHP) - OTHER NEEDS ASSISTANCE

ADDITIONAL ONA ITEMS

If the State/Indian Tribal Government is requesting additional ONA Personal Property, Essential Tools, and/or Miscellaneous items, list the additional items below, provide the justification, and situation for use

Line Item: Vehicle Repair ONA Category: Transportation

Standard Quantity: 1 Maximum Quantity Awarded: 5999.00

Justification/Situations for Use:

FEMA USE ONLY ☐ Approved Initial ☐ Not Approved Initial

Line Item:	ONA Category:
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Standard Quantity	Maximum Quantity Awarded
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Justification/Situations for Use:

FEMA USE ONLY ☐ Approved Initial _____ ☐ Not Approved Initial _____

Line Item: ONA Category:

Standard Quantity: _____ Maximum Quantity Awarded: _____

Justification/Situations for Use:

FEMA USE ONLY ☐ Approved Initial _____ ☐ Not Approved Initial _____

Line Item: _____ ONA Category: _____

Standard Quantity: _____ Maximum Quantity Awarded: _____

Justification/Situations for Use:

FEMA USE ONLY ☐ Approved Initial _____ ☐ Not Approved Initial _____

Federal Emergency Management Agency

Standard Personal Property Line Items

Calendar Year [Jan 1 - Dec 31], _____

Line Item Description	Quantity	Line Item Description	Quantity
Living Room		Kitchen	
Coffee table	1	2' x 4' Area rug	1
Lamp (1 floor - 1 table)	2	3' x 4' Mini-blind set	1
Upholstered 8' sofa	1	Blender	1
Upholstered chair	1	Broom	1
Bedroom		Can opener (electric)	1
18" x 48" Mirror	1	Coffee maker	1
4 Drawer chest	1	Cooking utensils (miscellaneous)	1
4' x 5' Mini-blind set	1	Dinnerware (service for 8)	1
Bed - frame/found/mattress	1	Dish rack and drainer	1
Bedspread	1	Dishtowels and pot holders (4 pieces)	1
Blanket	1	Fire extinguisher (9 lb)	1
Lamp	1	Flatware (service for 8)	1
Nightstand	1	Fork (meat)	1
Sheet set	1	Glassware (service for 8)	1
Standard pillow	1	Knife set (7 pieces)	1
Bathroom		Mixer (handheld)	1
3' x 4' Mini-blind set	1	Mixing bowl set (4 pieces)	1
Panel shower curtain	1	Mop and bucket	1
Set of personal brushes/combs/ etc. - \$50 Hygiene Allowance	1	Pots and pans w/lids set (8 pieces)	1
Set of personal hygiene items - \$50 Hygiene Allowance	1	Spatula	1
Shower rod	1	Spoon (cooking)	1
Towels - (1) 4-piece towel set	4	Toaster (2 slots)	1
Tub mat	1	Trash can	1
Trash can	1	Whisk	1
Dining Room		Essential Tool Line Items	
Dining table and chairs (4 persons)	1	Computer (Essential)	1
		Occupational Tools	1
		School Books/Supplies	1
		Uniforms	1

STATE/INDIAN TRIBAL GOVERNMENT
ACKNOWLEDGEMENT


Governor/Tribal Chief Executive or Designee

Date 10/22/2020

Federal Emergency Management Agency

Standard Personal Property Line Items

Calendar Year [Jan 1 – Dec 31], _____

Line Item Description	Quantity
Personal Property Line items [Previously Owned]	
Air Conditioner **	1:1 ratio
Appliance Service Call	1
* Carbon Monoxide Detector - Misc/Other line item also	1
* Chainsaw - Misc/Other line item also	1
Child Car Seat **	1:1 ratio
Clothing **	1:1 ratio
* Dehumidifier - Misc/Other line item also	1
Dryer	1
Electric Fan **	1:1 ratio
Freezer	1
* Generator - Misc/Other line item also	1
High Chair **	1:1 ratio
* Humidifier - Misc/Other line item also	1
Infant crib**	1:1 ratio
Infant stroller **	1:1 ratio
Microwave	1
Playpen	1
Radio	1
Range/Oven	1
Refrigerator	1
Space Heater **	1:1 ratio
Telephone	1
Television	1
Toys **	1:1 ratio
Twin Bed **	1:1 ratio
Vacuum	1
Washer	1
* Weather Radio - Misc/Other line item also	1

Line Item Description	Quantity
Personal Property Heat Source Line items [Previously Owned]	
Coal (ton)	Up to 1 ton
Wood (cord)	Up to 1 cord
Kerosene (gallon)	Up to 200 gallons
Oil (gallon)	Up to 200 gallons
Pellets (ton)	Up to 1 ton
Propane (gallon)	Up to 200 gallons
Miscellaneous/Other Line items	
* Carbon Monoxide Detector	1
* Chainsaw	1
* Dehumidifier	1
* Generator	1
* Humidifier	1
Smoke Detector - one per damaged floor	1
* Weather Radio	1
Americans with Disabilities Act Line Items [Previously Owned]	
ADA Accessible Bed	1
ADA Accessible Computer	1
ADA Accessible Raised Toilet Seat	1
ADA Accessible Refrigerator	1
ADA Accessible Washer	1
ADA Flashing Fire Alarm - one per damaged floor and occupied bedroom	1
ADA Shower Chair	1
ADA TTY/TDY Telephone	1
ADA Walker	1
ADA Wheel Chair	1

STATE/INDIAN TRIBAL GOVERNMENT
ACKNOWLEDGEMENT

Governor/Tribal Chief Executive or Designee

Date

10/22/2020

* These items can either be previously owned or purchased post-disaster. Assistance will only be awarded under one category and disaster household members who need or are required to use the item or 1 item per occupied bedroom; a 1:1 ratio.